

**IT IS THE VENDOR'S RESPONSIBILITY TO  
CHECK FOR ADDENDA PRIOR TO SUBMITTING PROPOSALS**

**REQUEST FOR PROPOSALS  
SPECIFICATION NO. 04-201**

The City of Lincoln, Nebraska intends to contract for and invites you to submit a sealed proposal for professional engineering services related to the project listed and described below:

**Professional Consultant Services  
for  
Updating a Pavement Management System**

Sealed proposals will be received by the City of Lincoln, Nebraska on or before 12:00 noon, Wednesday, August 11, 2004, in the office of the Purchasing Agent, Suite 200, K Street Complex, Southwest Wing, 440 South 8<sup>th</sup> Street, Lincoln, Nebraska, 68508. Proposals will be publicly opened, reading only the names of those submitting proposals at the 'K' Street Complex.

A copy of the request for proposal may be obtained from the Purchasing Division Web Site at: <http://www.ci.lincoln.ne.us> Keyword: bid or by calling the Purchasing Department at 402/441-7410.

All communications relative to this work prior to the opening of the proposals shall be in writing to the Project Selection Committee Chair, Mr. Karl Fredrickson, Assistant City Engineer, 531 Westgate Boulevard, Suite 100, Lincoln, NE 68528 or email [kfredrickson@lincoln.ne.us](mailto:kfredrickson@lincoln.ne.us) and cc: Mary Matson, Assistant Purchasing Agent, fax: 402-441-6513 or email at [mmatson@ci.lincoln.ne.us](mailto:mmatson@ci.lincoln.ne.us)

Submitter should take caution if U.S. mail or mail delivery services are used for the submission of proposals. Mailing should be made in sufficient time for proposals to arrive in the Purchasing Division prior to the time and date specified above. It is the proposer's responsibility to check that they have received all addendums to this RFP.

**REQUEST FOR PROPOSALS, Spec #04-201**  
**Professional Consultant Services**  
**For**  
**Updating a Pavement Management System**

**1. GENERAL**

- 1.1 The City of Lincoln, Nebraska is seeking proposals from qualified engineering firms to evaluate and update an existing Pavement Management System (PMS).
- 1.2 The City's goal is to have a PMS that will provide for cost-effective maintenance management of the City's street system.
- 1.3 Services will include evaluation of the existing PMS, recommendation for upgrade or replacement, implementation of the CarteGraph PavementView Plus and Work Director pavement management software, data collection and analysis, performance of a condition survey in the field, provide a multi-year budgeting forecast, recommend a comprehensive street maintenance and rehabilitation program, compile reports, and provide on-site training to City personnel.
- 1.4 The PMS will ultimately be maintained and monitored by City personnel after its implementation.
  - 1.4.1 However, it is intended that the updated PMS program will integrate the use of appropriate software that will be compatible with an existing centerline road segment file, which is contained within an ESRI ArcGIS Geographical Information System (GIS) database.
- 1.5 The selected consultant may be contracted for on-going services for one year with possible four one year renewals.

**2. PROJECT COORDINATION**

- 2.1 The project manager for the project will be:
  - Mr. Karl Fredrickson
  - Assistant City Engineer
  - Public Works/Engineering Services
  - 531 Westgate Boulevard, Suite 100
  - Lincoln, NE 68528
  - [kfredrickson@lincoln.ne.us](mailto:kfredrickson@lincoln.ne.us)
- 2.2 Contact regarding the request for proposal shall be made only in writing, with the Project Manager, Karl Fredrickson and cc: Mary Matson, Purchasing Department, fax: 402-441-6513 or email at [mmatson@ci.lincoln.ne.us](mailto:mmatson@ci.lincoln.ne.us)
- 2.3 Any follow-up conversations with City project team will be directed by the Chair, if appropriate.
- 2.4 Any addendas to written questions or clarifications directed to the Chair will be sent out by the City's Purchasing Division and is available on the City of Lincoln's website.
- 2.5 Verbal responses and/or representations shall not be binding to the City.

### **3. PROPOSAL SUBMITTAL GUIDELINES**

- 3.1 These guidelines are provided for standardizing the preparation and submission of proposals by consultants for professional services.
  - 3.1.1 The intent of the guidelines is to assist consultants in their preparation and is to simplify the review process for the City.
- 3.2 Proposal length: The length of the proposal shall not exceed 25 pages.
  - 3.2.1 Single sided on 8 ½ x 11 paper with easy to read font size.
  - 3.1.1 The resumes of personnel are not included in this page count.
  - 3.1.2 Cover sheet is not included in this page count.
  - 3.1.3 Reference/project list is not included in this page count.
- 3.3 Introductory Letter
  - 3.3.1 This letter shall state the prime consultant and include the consultants name submitting the proposal, their mailing address, telephone number, fax number and email address.
    - 3.3.1.1 If someone other than above to be the primary contact name it must be noted.
  - 3.3.2 Address the consultant's understanding of the project based on this RFP and any other information the consultant has gathered.
  - 3.3.3 A statement discussing the consultant's interest, qualifications for this type of work and project team should be included.
  - 3.3.4 The consultant shall include a statement that the insurance requirements and sample contract agreement has been reviewed.
    - 3.3.4.1 Consultant should also indicate any conflicts or non-acceptability of the terms and conditions of the contract agreement.
    - 3.3.4.2 Any proposed deviation and modifications to the agreement should be noted in the letter with reasons provided.
    - 3.3.4.3 The City will not consider changes to the agreement once selection has been made.
- 3.4 Project personnel and experience
  - 3.4.1 Organizational chart of key personnel showing responsibilities and lines of authority.
  - 3.4.2 Brief resumes of key project personnel, including: Name and anticipated role in proposed project and experience/education related to this type of project.
    - 3.4.2.1 Describe the responsibilities of the individuals and extent of involvement with the project.
    - 3.4.2.2 Include current workload of the responding office/staff.
    - 3.4.2.3 All key personnel listed should have current names, titles and telephone numbers of three client references who are familiar with work performed by the individual in a similar capacity.
      - 3.4.2.3.1 References will be contacted as part of the selection process.
  - 3.4.3 The City must approve any changes in key personnel after the award of the project before the change is made.
  - 3.4.4 Identify and list any subconsultants proposed for the project team.
- 3.5 Performance and reference
  - 3.5.1 Provide list of completed projects (no more than 4) similar to this proposal within the last five years that your firm was principal professional.
    - 3.5.1.1 For each project list the project name and location, contact name and work number, time to complete the project, key personnel involved, construction cost, date consultant services were provided, project manager and key team personnel, scope of services provided by the project team.

- 3.6 Work Plan
  - 3.6.1 Submit a work plan that addresses the items of work as described in this RFP.
    - 3.6.1.1 The plan should be simple, easy to read and follow, and addresses and satisfies the scope of work and services listed in this RFP.
    - 3.6.1.2 Other items of work should be listed if the Consultant deems it appropriate for the success of the project.
- 3.7 Project Schedule
  - 3.7.1 The consultant shall prepare and submit a comprehensive schedule of work tasks proposed for the project.
  - 3.7.2 The schedule will list all tasks indicating the start date and length time for the completion of the task.
  - 3.7.3 Functions carried out by others than the consultant should be clearly indicated.
- 3.8 Conflict of Interest Statement
  - 3.8.1 The consultant shall disclose any financial, business or other relationship with the City that may have an impact upon the outcome of this contract or the construction projects
  - 3.8.2 The consultant shall also list current clients who may have a financial interest in the outcome of this contract or the construction project that will follow.
  - 3.8.3 The consultant shall disclose any financial interest or relationship with any construction company that might submit a bid on the construction project.

#### **4. EVALUATION CRITERIA AND SELECTION**

- 4.1 Responsiveness to RFP
  - 4.1.2 Understanding of the requirements of this project.
  - 4.1.3 Responsiveness to the submittal requirements of this request including clarity and conciseness.
- 4.2 Qualifications
  - 4.2.1 Experience of the firm, staff and subcontractors on similar projects.
  - 4.3.2 Qualifications, expertise, & experience of personnel assigned to this project.
  - 4.3.3 Background experience of the firm and the project team, as it directly relates to this project.
- 4.3 Work Plan
  - 4.3.1 Project team organization
  - 4.3.2 Plan layout, organization of tasks, simplicity.
  - 4.3.3 Project approach, initiative and creativity.
  - 4.3.4 Meeting proposal requirements.
  - 4.3.5 Relevance and suitability of the project approach to meet the needs of the City.
- 4.4 Schedule
  - 4.4.1 Thoroughness of schedule and meeting time lines.
  - 4.4.2 Reasonableness and acceptability of proposed schedules.
  - 4.4.3 Adequacy of proposed staff to meet milestones.
  - 4.4.4 Ability and willingness to commit the key personnel.
- 4.5 Supportive Information/References
  - 4.5.1 Consultant's or project team's record of performance on similar projects.
  - 4.5.2 Comments and opinions provided by references.

#### **5. ESTIMATED FEES**

- 5.1 The City will rank the proposals based on the criteria outlined in the RFP and determine a short list from which oral presentations will be arranged.
- 5.2 The firms selected for oral presentations will be notified by the Purchasing Division and will be asked to prepare a fee schedule and submit in a sealed envelope at the time of interview.

- 5.3 The fee schedule may be used in case of a tie in the ranking of the top firm after the oral presentations.
- 5.4 If the City is unable to arrive at a mutual agreement with the top ranked firm, the City retains the sole right to move on to negotiations with the second (then third, etc.) ranked firm.

## **6. INSURANCE**

- 6.1 Successful firm shall obtain all insurance required and approved by the City Attorney for the City of Lincoln. Standard Certificate of Insurance requirements can be found on the City website at <http://interlinc.ci.lincoln.ne.us/city/finance/purch/ci.insur.htm>
- 6.2 All certificates of insurance shall be filed with the City of Lincoln on the standard Accord Certificate Of Insurance form showing the specific limits of insurance coverage required in Sections A,B,C,D, and showing the City of Lincoln as named additional insured.
  - 6.2.1 Such certificate shall specifically state that insurance policies are to be endorsed to require the insurer to provide the City of Lincoln thirty days notice of cancellation, non-renewal or any material reduction of insurance coverage.

## **7. SUBMITTAL PROCEDURE**

- 7.1 Submit seven (7) signed copies of your proposal to Mary L. Matson, Assistant Purchasing Agent, City of Lincoln, K Street Complex, Suite 200, 440 South 8 Street, Lincoln, Nebraska, 68508, no later than the date and time stated in the Request for Proposals.
- 7.2 Mark the outside of the container with the Project number and name.
  - 7.2.1 Proposal must be submitted in a sealed envelope or container.
- 7.3 If the proposal is sent by mail, the respondent shall be responsible for actual delivery of the proposal prior to the submittal deadline.
- 7.4 Any response received after the submittal deadline will not be considered.
- 7.5 The City may waive any informalities or irregularities in the proposal and reserves the right to accept, reject, or negotiate any or all proposals, including the right to award the contract in whole or in part if it is deemed in the City's best interest.
- 7.6 Request for clarification or additional information must be received at least seven working days before the submittal deadline.
  - 7.6.1 Any additional information regarding this request for proposal will be issued as written addendum and sent to all request for proposal recipients, at least five working days before the submittal deadline.
  - 7.6.2 The City reserves the right to amend or not amend this project.

## **8. BACKGROUND**

- 8.1 The City of Lincoln, Nebraska, is an urbanized city with a population of approximately 232,000.
  - 8.1.1 Lincoln is located in the center of Lancaster County approximately 45 miles southwest of Omaha on Interstate 80.
  - 8.1.1 Lincoln is a young city with a bright future of planned growth and expansion.
  - 8.1.2 It is currently one of the fastest growing non-Sun Belt cities in the U.S. and one of the fastest growing metro areas in the Midwest.
  - 8.1.3 The climate is generally marked by cold windy winters and hot windy summers.
    - 8.1.3.1 Precipitation amounts are approximately 27 inches per year.
- 8.2 The City maintained mileage system consists of approximately 1,200 centerline (CL) miles with a variety of two, four and six lane roadways.
  - 8.2.1 The total lane miles is approximately 2800.
  - 8.2.2 The surfaces consist of a variety of designed flexible and non-flexible pavements and sealed roadways.

- 8.3.3 Approximate functional classifications and the associated mileage in the entire maintained network are as follows:
- 8.3 The City of Lincoln, Nebraska began it's PMS approximately thirty years ago slowly resurfacing streets within budget restraints.
  - 8.3.1 Four evaluation forms were created for either concrete or asphalt; and either arterial streets or residential streets.
    - 8.3.2.1 A ranking system pertaining to surface condition, maintenance economy, base or joint condition, riding quality, curb & gutter condition, and traffic volume has provided the priority system.
    - 8.3.3.2 These forms, visual inspection, trial and error experience with rehabilitation methods have served the City well, but the City now feels with the growth and security being experience that a more intense and complex system as well as the introduction of a wider range of pavement treatment options will serve the City better.
  - 8.3.2 The City is looking to update the existing PMS. The system should include a complete inventory and compilation of all streets within the City's boundaries using our present road segment file.
    - 8.3.2.1 The goal of the PMS is to manage the inventory of streets, assess pavement condition based upon criteria set, maintain the history of pavement performance, identify rehabilitation and maintenance needs, provide assistance in the determination of budgeting needs and decisions in the maintenance and rehabilitation of pavements using a cost/benefit analysis of various rehabilitation methods.
    - 8.3.2.2 The PMS must also link to the City's GIS system and permits plus.

## **9. TECHNICAL ENVIRONMENT**

- 9.1 At present, the City operates in an up to date technical environment.
  - 9.1.1 All hardware is less than three years old, and all software is within one version of the current release.
  - 9.1.2 City staff are located in five buildings and all buildings are connected with a minimum of 54 Mb wireless link.
  - 9.1.3 The City has standardized on Microsoft software products for desktop productivity, HP servers, and AVAYA networking equipment.
- 9.2 The City uses the following hardware and software:
  - 9.2.1 Hardware
    - 9.2.1.1 Majority of the network is 1 Gigabit Ethernet, two remote shops are connected via 54 Mb point-to-point wireless solution.
    - 9.2.1.2 AVAYA switches, routers and firewall.
    - 9.2.1.3 10 Mb connection to the Internet
    - 9.2.1.4 HP Intel Based File/Print/App Servers
    - 9.2.1.5 1.5 Pentium IV and above workstations
  - 9.2.2 Software IPX/TCPIP
    - 9.2.2.1 Network Based Software
      - 9.2.2.1.1 Lotus Notes
      - 9.2.2.1.2 Oracle 9 database server
    - 9.2.2.2 Common PC based Windows Applications
      - 9.2.2.3 Microsoft Windows XP / 2000
      - 9.2.2.4 Microsoft Internet Explorer 6.0
      - 9.2.2.5 Microsoft Office XP Pro
      - 9.2.2.6 Microsoft Visio, Project 2003
      - 9.2.2.7 Adobe Acrobat (full version)
      - 9.2.2.8 ESRI ArcGIS 8.x & 9.x
      - 9.2.2.9 Microstation V8 with GEOPAK

## **10. PAVEMENT MANAGEMENT SYSTEM REQUIREMENTS**

10.1 The following generally outlines the requirements for a PMS and CarteGraph software:

10.1.1 The following generally outlines the requirements for a PMS and CarteGraph software:

- 10.1.1.1 Gather all roadway-related data by incorporating into and utilizing the existing road segment file previously mentioned.
- 10.1.1.2 The necessary PMS must contain features and functionality that facilitate the ability to record and maintain a detailed inventory of the road network that includes:
  - 10.1.1.2.1 A detailed inventory of all roadways by segment (i.e. block by block or as otherwise stated)
  - 10.1.1.2.2 Identification of road segment classifications
  - 10.1.1.2.3 Road segment type (Arterial or Residential)
  - 10.1.1.2.4 Road dimension (Width of roadway)
  - 10.1.1.2.5 Road material details and structure (Asphalt, Concrete, Combination, Gravel, Mix Design Used, Thicknesses)
  - 10.1.1.2.6 Road geometry details (Any curb, gutter or other facilities associated with the roadway; number of travel and parking lanes, median type, shoulder surface condition)
  - 10.1.1.2.7 Pavement Age (Incitation Construction)
  - 10.1.1.2.8 Photo representation of distresses of the roadway at the surface by segment
  - 10.1.1.2.9 General drainage characteristics (culvert function and condition, headwall condition, waterway condition, basin/drop inlet function, drainage pockets that are present, and grade and cross slope.
  - 10.1.1.2.10 The ability to perform network-level and segment-level analysis.
  - 10.1.1.2.11 Functionality to create customized fields to track any additional road information that the City may require or wish to add.
- 10.1.1.3 The PMS must simplify the inspection process through features and functionality that facilitates the ability to:
  - 10.1.1.3.1 Maintain and allow for multi-year road segment inspections;
  - 10.1.1.3.2 Allow for detailed condition inspections, including inspector notation;
  - 10.1.1.3.3 Inspect unlimited sample units in each road segment;
  - 10.1.1.3.4 Reference on-line FHWA (SHRP), USACE or equivalent distress libraries and deduct curves;
  - 10.1.1.3.5 Establish segment Overall Condition Index (OCI) or equivalent Index;
  - 10.1.1.3.6 Model historical and future road segment performance; and,
  - 10.1.1.3.7 Estimate remaining life of road segments.
  - 10.1.1.3.8 Date of last survey
- 10.1.1.4 It is preferred that the system contain advanced analysis features that facilitates the ability to:
  - 10.1.1.4.1 Analyze multiple Capital Improvement Planning (CIP) scenarios;
  - 10.1.1.4.2 Conduct network-level and segment-level performance modeling;
  - 10.1.1.4.3 Generate automatic budget requirement schedules;
  - 10.1.1.4.4 Follow USACE, or equivalent pavement management strategies;

- 10.1.1.4.5 Calculate Network Priority Rating (NPR) for individual road segments;
- 10.1.1.4.6 Create user-defined maintenance activities;
- 10.1.1.4.7 Create user-defined intelligent decision trees for maintenance preferences;
- 10.1.1.4.8 Generate multi-year budget and maintenance profiles for multiple CIP scenarios;
- 10.1.1.4.9 Analyze the impact of selected maintenance alternatives;
- 10.1.1.4.10 Predict performance of road segments;
- 10.1.1.4.11 Dynamically compare multiple scenarios by performance and cost;
- 10.1.1.4.12 Automatically log the history of maintenance events associated with each asset; and
- 10.1.1.4.13 Track the history of every field in the database (audit trail) and generate reports of that history.
- 10.1.1.4.14 Accept work order information from the CarteGraph Work Director module detailing maintenance history by section.

## **11. Consultant Scope of Services**

- 11.1 The services consist in general, of providing all personnel and equipment necessary to upgrade, modify, and/or replace the existing PMS for the City of Lincoln, Nebraska.
  - 11.1.1 The development of this system will include taking inventory of the pavement condition of all identified roadways in the City and generating data compatible with the cartegraph software.
- 11.2 Provide all personnel and equipment necessary to perform the non-field component which will consist of consulting with the City while configuring the software modules so that software Analysis Settings and Project Settings reflect and maximize the City's pavement maintenance and design strategies to the City's best advantage.
- 11.3 Address the ability of consultant to continue an ongoing long term rating program and maintenance of the PMS, as well as options that would include the participation of City staff in the upkeep of the system.
- 11.4 Specific tasks include but not limited to the following are:
  - 11.4.1 Tasks:
    - 11.4.1.1 A written report and meeting with City Staff will be required at the end of each phase.
  - 11.4.2 Phase 1 Needs Assessment
    - 11.4.2.1 Objectives and Goals: Identify goals and objectives of implementing a pavement management system and project schedule with key personnel. Define roles and responsibilities with members of the project team.
    - 11.4.2.2 Record Gathering and Review: Review current information and gain an understanding of the type and extent of information available.
      - 11.4.2.2.1 This may include retrieving and/or gathering existing information from Lancaster County or other local agencies.
    - 11.4.2.3 Evaluate: Evaluate the existing PMS and make a recommendation and obtain concurrence from the City on what data is to be collected, modifications to the existing system and training
    - 11.4.2.4 Software Set-up: Recommend set up for the implementation of the cartegraph software that satisfies City's needs.
      - 11.4.2.4.1 This shall include set up, and installation of the cartegraph software. (The City will purchase any necessary software).
  - 11.4.3 Phase 2: Record Gathering and Field Data Collection
    - 11.4.3.1 Record Gathering and Review: Review current information and gain an understanding of the type and extent of information available.



- 11.4.3.1 This may include retrieving and/or gathering existing information from Lancaster County or other local agencies.
  - 11.4.3.2 Data Collection: Collect additional data as necessary on all streets within the City's limits.
    - 11.4.3.2.1 General elements of the data gathered will include but are not limited to: street name, designation of street segments, street length and width, pavement type, street classification, number of lanes, last construction date, identifying rehabilitation and repair needs.
  - 11.4.3.3 Pavement Rating:
    - 11.4.3.3.1 Pavement rating could include but is not limited to identifying: transverse cracks, longitudinal cracks, alligator cracks, shrinkage cracks, rutting, corrugations, raveling, shoving, pushing, pot holes, excess asphalt, polished aggregate, deficient drainage, overall ride quality and overall condition rating.
      - 11.4.3.3.1.1 Moderate and heavy rutting, depression, shrinkage (block) cracking, raveling, corrugations/shoving, transverse cracking, and longitudinal cracking, Alligator (fatigue) cracking, edge cracking, Tree root damage, Flushing, Unacceptable utility and non-utility patching, Drainage, Weathering/oxidation.
    - 11.4.3.3.2 A pavement rating of all City streets will be established.
      - 11.4.3.3.2.1 Coordinate flagging and any safety measures necessary to protect personnel during field observations.
      - 11.4.3.3.2.2 This task will also include the creation of an exhaustive training manual and the training of City staff to perform pavement rating in subsequent years.
- 11.4.4 Phase 3: Modeling/Implementation
  - 11.4.4.1 Data Entry: Incorporate data collected into categraph software.
    - 11.4.4.1.1 Categorize segments into functional groups.
  - 11.4.4.2 Model Development & Analysis: Perform cost analysis for multi-year planning and programming efforts.
    - 11.4.4.2.1 Identify feasible maintenance and rehabilitation strategies, condition levels and costs of application.
  - 11.4.4.3 Report Development
    - 11.4.4.3.1 Date of the last survey, type of defects recorded and the type of roadway.
    - 11.4.4.3.2 Generate reports for use by other departments such as alphabetical listing of roads, their condition, ownership, and how much it will cost for repairs both now and in the future.
    - 11.4.4.3.3 Predictive financial reporting.
    - 11.4.4.3.4 We can visually display streets selected for paving by our pavement management software, which is of great benefit when making presentations and answering questions from the various elected officials
  - 11.4.4.4 Final Report and Presentation:
    - 11.4.4.4.1 Present a final result summary of the analysis to City staff in a report that documents the entire implementation procedure.

- 11.4.4.4.2 The report shall include at a minimum:
  - 11.4.4.4.2.1 The current condition of the entire street system (include physical parameters, overall rating, recommended maintenance or rehabilitation treatment).
  - 11.4.4.4.2.2 The implementation procedure, concepts and strategy design of the PMS, rating elements used for determining pavement condition.
  - 11.4.4.4.2.3 Multi-year budget forecast identifying recommended street maintenance and rehabilitation program.
  - 11.4.4.4.2.4 Recommendations on enhancement and continuation of pavement management including software and administrative needs.
  - 11.4.4.4.2.5 Develop a net worth of the City's street system.
  - 11.4.4.4.2.6 Recommendations relating to the model development and analysis for prioritizing appropriate methods in street maintenance. Include funding alternatives and assistance in obtaining State and Federal transportation funding.
  - 11.4.4.4.2.7 A review meeting will be held with City staff on the report before finalization.
- 11.4.4.5 Provide a proposal for on-site software and program support and training for City staff.
  - 11.4.4.5.1 Include a proposal for one-year to four years of technical support.
- 11.5 It is the Proposer's responsibility to include any work items or expand on the duties of each Task for the success of the project.
- 11.6 The City requires that Tasks involving pavement evaluation, model development and analysis be performed by qualified personnel with significant experience in both concrete, asphalt, and combination pavement management and evaluation procedures.
- 11.7 The consultant shall actively coordinate and administer the project to meet schedule timelines and budget.
  - 11.7.1 Meetings between the Consultant and the City will be held as often as deemed necessary for project review and planning.
  - 11.7.2 The consultant is responsible for preparing the meeting agenda and meeting notes as necessary.
  - 11.7.3 Consultant will provide a bi-weekly progress status report to the City. Reports will address the progress of work, project schedule, problems encountered and/or anticipated, budget, deliverables, 2-week forecasts, and action items as needed.
    - 11.7.3.1 A sample of a progress report is attached in Appendix C.
  - 11.7.4 Consultant will communicate actively with CEIS Division to ensure the selected program will work technically in the City's network and preferred standards.
  - 11.7.5 City staff will actively participate in all phases of the above tasks and as requested by the City Engineer.
    - 11.7.5.1 It is the City's goal to have an independent system in place, managed and implemented by City staff.
  - 11.7.5 The City anticipates the development and implementation of the PMS to be in place less than 1 year from the Notice to Proceed.
    - 11.7.5.1 Complete implementation will include delivery of all tasks as listed above. Consideration will be given to shorter time frames.

## **12. Award of Contract**

12.1 The award of the contract will be made to the most qualified firm utilizing the above selection criteria and the result of negotiation.

12.1.1 The City reserves the right to accept or reject any proposal that it deems unresponsive.

12.1.2 Compensation for consultant's work will be based on a cost plus fixed fee with an expense basis with a not-to-exceed amount.

12.1.3 The successful consultant shall satisfy the provisions of the contract agreement as shown on the City's website.

12.1.3.1 <http://www.ci.lincoln.ne.us/city/attorn/contract/contents.htm>

12.1.4 The City reserves the right to rescind the contract award if Consultant is unable or unwilling to enter into a contract substantially identical to the sample contract within twenty (20) calendar days from the date it is sent to the Consultant for execution.